

SETTING UP TRAVEL HEALTH CLINICS IN PHARMACY CHECKLIST

The following checklist is for pharmacists wishing to set up a travel health service. This list is not exhaustive but is a supporting guide to allow pharmacists to identify what else they may need to consider before starting the service.

Completed	Completed
Register and complete the Neva neva-training.com online travel health training <input type="checkbox"/>	Provide operational guidance for support staff <input type="checkbox"/>
Go to VIP via vip.valnevauk.com for extra support <input type="checkbox"/>	Ensure team understand the process for reporting adverse events <input type="checkbox"/>
Ensure PGD provider is sourced or independent prescriber <input type="checkbox"/>	Engage with the extended clinic healthcare team so they understand their role in delivering the travel health service <input type="checkbox"/>
Ensure practical immunisation training is up to date <input type="checkbox"/>	Design and develop a vaccination and malaria prophylaxis service price list <input type="checkbox"/>
Upload your clinic details to bewareofthebugs.com website or contact Valneva here to register your clinic on Beware of the Bugs <input type="checkbox"/>	Download your service / disease awareness and marketing materials from the Resources section of the VIP website or alternatively design in-house <input type="checkbox"/>
Download the Royal College of Physicians and Surgeons of Glasgow's Good Practice Guidance for Providing a Travel Health Service <input type="checkbox"/>	Promote your service in the clinic (e.g. POS, till prompts, leaflets) and on your website. Update your Google Business Profile to reflect your services <input type="checkbox"/>
Source Products and Sundries:	
1. Vaccines, antimalarials <input type="checkbox"/>	Promote your service within your local community (e.g. GP Practices, mosques, travel agents, schools) <input type="checkbox"/>
2. Clinical/ sharps waste bin <input type="checkbox"/>	
3. Adrenaline ampoules or auto-injectors all strengths: 150mcg, 300mcg, 500mcg <input type="checkbox"/>	Look at link selling OTC products (e.g. OTC holiday medicines, suncreams, first aid kits, insect repellent) <input type="checkbox"/>
4. 2ml syringes <input type="checkbox"/>	
5. Green and blue needles <input type="checkbox"/>	Look at supporting websites and where possible sign up for updates, for example: <input type="checkbox"/>
6. Cotton wool <input type="checkbox"/>	<ul style="list-style-type: none"> • TravelHealthPro - the website comprising the travel health resources of the National Travel Health Network and Centre (NaTHNaC) • Immunisation Scotland - numerous leaflets for download in several languages • Centers for Disease Control and Prevention - aids to translating foreign immunisation records • ISTM - search for reputable clinics abroad • RCPSG Faculty of Travel Medicine - clinical diploma • The Green Book • Monthly government vaccine update
7. Spot plasters <input type="checkbox"/>	
8. Resuscitation mask <input type="checkbox"/>	
9. Safe, lockable storage for patient consent forms <input type="checkbox"/>	
Set up your consultation room <input type="checkbox"/>	
Identify additional resources and set-up on desktop <input type="checkbox"/>	
Update SOPs for vaccination services <input type="checkbox"/>	